

BANKRUPTCY BUGLE



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New!

ADMINISTRATIVE ORDER 2013-04

Effective October 1, 2013, Administrative Order 2013-04 Conduit Payments on Secured Claims in Chapter 13 Cases went into effect. This Order outlines how pre-petition arrearage or delinquency of post-petition installment payments to a creditor should be made as conduit payments through the chapter 13 trustee. Each chapter 13 standing trustee may issue guidelines for the administration of conduit payments. The Administrative Order can be found on the court's website at:

<http://www.nvb.uscourts.gov/rules-forms/rules/administrative-orders/>.

CLAIMS ACTIVITY REPORT

Effective immediately, the "Entered between" dates for the **Claims Activity Report** will display the current date as the default date. Please remember to always enter a case number for the report. Failure to do so may result in extra PACER fees being billed to your account.

Claims Activity

Case number Office

Trustee Chapter

Creditor name

Entered between and

Sort by

PRO BONO PETITION FILINGS

An attorney who is filing a petition on behalf of a pro bono client, should file the new case electronically. After opening the new case via the CM/ECF docketing system, the attorney will be required to submit an Application for Waiver of the Chapter 7 Filing Fee.

1. When opening the petition, please make sure you select IFP filing fee waived in the fee status box . Also please make sure on the fee screen, that the box shows \$0. Double check your final docket text to ensure it reflects correctly. If not, then you may use your browser back button in order to modify. If not followed correctly, you may be charged a filing fee and locked out from future filings until the fee is paid.

2. After the bankruptcy case is opened, complete an Application for Waiver of Chapter 7 Filing Fee (Form B3B) located on the court's website (www.nvb.uscourts.gov) under Rules/Forms and select Local Forms.

3. Docket the Application for Waiver:

- A. Select **Bankruptcy > Motions/Application**.
- B. Select **Waiver of the Chapter 7 Filing Fee (in forma pauperis)**.
- C. Complete the docketing of the event .

If the Order on Debtor's Application for Waiver of the Chapter 7 Filing Fee is denied, the case will be placed on installment payments. Those installments must come across the counter either by cash or money order if it is the debtor making the payment, or an attorney can pay by check. Failure to docket the Application for Waiver could result in the filing fee being due and possible dismissal of the case.

ORDER PROCEDURES

The following procedures should be followed for electronic orders.

Format required:

1. Leave a 3-inch margin from the top of the page to the first line of text.
2. On the last line of text in the order, enter three (3) pound signs (###), centered to indicate the end of the document.
3. Document must be in Portable Document Format (PDF).

Uploading order(s) into CM/ECF:

1. Select **Bankruptcy or Adversary / Order Upload**.
2. Select one of the following:
 - a. Upload a Single Order
 - b. Upload an Order - No Motion Filed
 - c. Upload Batch Orders (for Trustee use)

FORMAL INVESTITURE OF THE HONORABLE LAUREL E. DAVIS

The United States Bankruptcy Court for the District of Nevada cordially invites you to attend the formal investiture ceremony of The Honorable Laurel E. Davis, United States Bankruptcy Judge.

DATE: Thursday, November 14, 2013

TIME: 4:00 PM

LOCATION: Foley Federal Building, 300 Las Vegas Boulevard South, Las Vegas, NV 89101. There will be a reception immediately following at The Mob Museum (which includes exclusive access) located at 300 East Stewart Avenue, Las Vegas, NV 89101, from 6:00 PM to 9:00 PM.

RSVP: RSVP by October 25 by telephone: (702) 527-7130 or by email: JudgeDavisRSVP@nvb.uscourts.gov

CHAT

The Nevada Bankruptcy Court has implemented a CHAT service for the public.

The CHAT Help Desk answers questions online Monday—Friday during regular court hours. In addition, phone calls to the Help Desk at 866-232-1266 will still be answered.

Access to CHAT can be found at the court website's home page:

www.nvb.uscourts.gov

BANKRUPTCY COURTHOUSE HOURS

7:30 A.M. to 5:00 P.M.

C. Clifton Young Federal Building and U.S. Courthouse and

Foley Federal Building and U.S. Courthouse.

Bankruptcy Court Intake Hours are:

9:00 A.M. to 4:00 P.M.

Excluding Weekends and Federal Holidays.

BANKRUPTCY COURT CONTACT NUMBERS

LAS VEGAS CLERK'S OFFICE: (702) 527-7000

RENO CLERK'S OFFICE: (775) 326-2100

CM/ECF HELP DESK: (866) 232-1266

Frequently called numbers, e-mail addresses, and live on-line chat is available on the court's website under Court Information:

<http://www.nvb.uscourts.gov/about-the-court/contact-information/>