

UNITED STATES BANKRUPTCY COURT  
DISTRICT OF NEVADA

In re:

BK-S

CHAPTER

**APPLICATION TO PAY FILING FEE AND ADMINISTRATIVE FEE IN INSTALLMENTS**

**In accordance with Local Rule 1006, an individual may pay in accordance with the Court's Guidelines for Application to Pay Petition Filing Fee in Installment. Any application requesting payments to be made in a different manner shall be supported by an affidavit describing the special circumstances.**

In accordance with Federal Rule on Bankruptcy Procedure 1006 and Item 8 of the Judicial Conference Schedule of Fees for Bankruptcy Courts, application is made for permission to pay the filing fee on the following terms:

\$ _____	with the filing of the petition, or within forty-eight (48) hours of the filing of the petition.	Date: _____
\$ _____	to be paid on or before but <b><i>no more than 30 days</i></b> after filing of petition.	Date: _____
\$ _____	to be paid on or before but <b><i>no more than 60 days</i></b> after filing of petition.	Date: _____

I certify that I am unable to pay the filing fee or the administrative fee except in installments. I further certify that I have not paid any money or transferred any property to an attorney or any other person for services in connection with this case or in connection with any other pending bankruptcy case and that I will not make any payment or transfer any property for services in connection with the case until the filing fee and the administrative fee are paid in full.

Date: \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: ( ) \_\_\_\_\_

**CERTIFICATION AND SIGNATURE OF NON-ATTORNEY BANKRUPTCY PETITION PREPARER (See 11 U.S.C. § 110)**

I certify that I am a bankruptcy petition preparer as defined in 11 U.S.C. § 110, that I prepared this document for compensation, and that I have provided the debtor with a copy of this document. I also certify that I will not accept money or any other property from the debtor before the filing fee is paid in full.

\_\_\_\_\_  
Printed or Typed Name of Bankruptcy Petition Preparer

\_\_\_\_\_  
Social Security No (Required 11 U.S.C. § 110 (c)).

\_\_\_\_\_  
Address

Names and Social Security numbers of all other individuals who prepared or assisted in preparing this document: If more than one person prepared this document, attach additional signed sheets conforming the appropriate Official Form for each person.

\_\_\_\_\_  
Signature of Bankruptcy Petition Preparer

\_\_\_\_\_  
Date

UNITED STATES BANKRUPTCY COURT  
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**ORDER APPROVING PAYMENT OF FILING FEE IN INSTALLMENTS**

IT IS ORDERED that the debtor pay the filing fee and the administrative fee in installments on the terms set forth in the foregoing application.

IT IS FURTHER ORDERED that until the filing fee and the administrative fee are paid in full the debtor shall not pay, and no person shall accept, any money for services in connection with this case, and the debtor shall not relinquish, and no person shall accept, any property as payment for services in connection with this case.

Date: \_\_\_\_\_

BY THE COURT  
PATRICIA GRAY, CLERK

\_\_\_\_\_  
Deputy clerk



## **GUIDELINES FOR APPLICATION TO PAY PETITION FILING FEE IN INSTALLMENTS**

### **The filing fee for filing a petition is as follows:**

- Chapter 7 - \$209.00
- Chapter 11 - \$839.00
- Chapter 13 - \$194.00

Local Rule 1006 requires a minimum payment to be made within 48 hours of the filing of a petition. Your case will be set for a dismissal if the payment is not made within the 48 hours of the filing of the petition (excludes weekend and holidays). A second payment is required within 30 days of the filing of the petition and the final payment is required within 60 days of filing the petition. The filing fee is due within 60 days of the filing of the petition or the case will be set for a dismissal hearing.

Due to accounting requirements from the Administrative Office, installments need to be paid as follows:

### **CHAPTER 7 - individual**

1. First payment must be a minimum of \$75.00 at the time of filing or within 48 hours. You may choose to pay an additional \$75.00 or \$59.00 with this payment.
2. Second payment must be a minimum of \$75. You may choose to pay the balance of \$59.00 with this payment.
3. The final payment is the balance of the filing fee, due within 60 days of the filing of the petition.

### **CHAPTER 13 - individual**

1. First payment must be a minimum of \$50 at the time of filing or within 48 hours. Any additional payment amount is acceptable.
2. Second payment must be a minimum of \$50.00. Any additional payment amount is acceptable.
3. The final payment is the balance of the filing fee, due within 60 days of the filing of the petition.

### **CHAPTER 11 - individual**

1. First payment must be a minimum of \$100.00 at the time of filing or within 48 hours. Any additional payment amount is acceptable.
2. Second payment must be a minimum of \$100.00. Any additional payment is acceptable.
3. The final payment is the balance of the filing fee, due within 60 days of the filing of the petition.

**PAYMENT MUST BE IN THE FORM OF CASH OR MONEY ORDER. CHECKS  
CANNOT BE ACCEPTED FROM A DEBTOR.**