

Patricia Gray
Clerk of Court

UNITED STATES BANKRUPTCY COURT
District of Nevada
Foley Federal Building
300 Las Vegas Blvd. South
Las Vegas, NV 89101

MEMORANDUM

August 6, 2004

From: Linda Heidemann, Assistant Financial Deputy Clerk
(702) 388-6709 ext 1128, E-Mail: linda_heidemann@nvb.uscourts.gov

Subject: Request for Unclaimed Funds

The attached Motion to Withdraw Moneys Under 28 U.S.C. 2042, and Affidavit for Reimbursement of Unclaimed Funds need to be completed to process your request for Unclaimed Funds.

The following are also required:

1. Copy of Driver's License, or other photo identification containing your signature.
2. \$26.00 search fee which includes processing your paperwork. Checks or money orders should be payable to Clerk, U.S. Bankruptcy Court. If you have been the debtor in U.S. Bankruptcy Court, we cannot accept a personal check.
3. Some form of identification **WHICH HAS THE SAME NAME AND ADDRESS AS THE ORIGINAL CLAIM** (utility bill, IRS form, etc.) for verification that you are the person entitled to the funds.
4. The Affidavit for Reimbursement must be NOTARIZED.
5. The address on the Motion to Withdraw Moneys Under 28 U.S.C. 2042 will be the address the Court mails the check to.
6. If you are a third party acting on behalf of the creditor to collect the Unclaimed Funds, a copy of your Fee Agreement must be included per Local Rule 3011.
7. Please enclose a phone number and the best time to call. If additional information is needed I will call you. It will be approximately 45 to 90 days after we receive your completed forms for a check to be issued. Your patience in this process is appreciated.

Please mail your completed forms to the attention of Linda Heidemann at the address listed above.