



A CM/ECF Newsletter

Sponsored by the
United States Bankruptcy Court
District of Nevada

THE BANKRUPTCY BUGLE

AUGUST 2008

HELP DESK: 866-232-1266

HelpDesk@nvb.uscourts.gov

OPENING A NEW PETITION

After opening a voluntary petition by either manual input or program upload, the following steps should be taken:

(Note- 1-6 should be done immediately after opening.)

- 1 Upload **MATRIX**
- 2 Docket **JUDGE/TRUSTEE ASSIGNMENT**
- 3 Docket **STATEMENT OF SOCIAL SECURITY**
- 4 Docket **DECLARATION OF ELECTRONIC FILING**
- 5 Docket **MEANS TEST (Individuals Only)**
- 6 Docket **CERTIFICATE OF CREDIT COUNSELING (Individuals Only)**
- 7 Docket **CHAPTER 13 PLAN (If Applicable)**

ALL Chapter 13 and 11 cases are opened as **ASSET** cases!

Now that you've opened a new bankruptcy case, don't forget to visit our website at:

<http://www.nvb.uscourts.gov>

and click on **Court Information >Public Notices**. Choose **Registry of Mailing Addresses of Federal and State Governmental Units** to view the list of government agencies that require notice of new cases that have been filed. There are a lot of different agencies for different chapters, for both Reno and Las Vegas cases, please check out the link so you don't leave anyone out!



"I SAID don't tell !!!"

PASSWORDS and LOGINS

The login assigned by the court to an individual represents one way you sign your document. You have agreed to be responsible for anyone who uses that login. This also includes financial responsibility. That is why it is so important to change your passwords often!

CM/ECF passwords should be changed on a regular basis and should **always** be changed when you have staff turnover.



COURTESY COPIES

All Nevada Bankruptcy judges require paper courtesy copies on matters with a hearing date and time. Courtesy copies are required to be filed within 24 hours of the electronic filing or at least 10 business days prior to the hearing.



WELCOME
*New E-
Filing
Graduates!*

Every month new CM/ECF e-filers are joining the District of Nevada.

We welcome you all, and want to assure you the Court's goal is to serve, assist and support you and your staff so that the transition from paper docketing to electronic filing becomes an asset to your office.

Even when classes have ended, our staff is here to support you - you're not on your own!

Call our **HELP DESK at 866-232-1266** for any assistance you may need for e-filing.

The hours of operation are: Monday - Friday from 9 AM - 4 PM. Closed from 12:00 PM to 1:00 PM, and all official federal holidays. If you don't need immediate assistance, you can also e-mail us at:

HelpDesk@nvb.uscourts.gov

We'll process your request as soon as possible.

NEVADA NUGGETS



By
Claimjumpin' Jake 'n Mugsy

Greetin's and salutations loyal readers! This here's a picture of me 'n Mugsy taken last month while we was on our annual trek to Death Valley, huntin' for that illusive yellow gold! (That's me on the right!) 'Bout all we found out there was heat stroke...130 dee-grees in the shade and that shade is harder to find than the gold! But we did fair, got a little poke to tide us over for a spell.

Now lets see... when we last visited I was tellin' you about the history of bankruptcy. We discussed the Romans and the Italians and the French a bit. Cuttin' off ears, public spankings, little green debtor's caps and dismemberment. Charmin' topics! As the years went by, bankruptcy became a bit more civilized. Sort of. Things started to change a little when the English economy began to expand in the 1600's. More and more people started to use credit, and along with it came some unsavory practices that sometimes took advantage of a debtor. So around the turn of the seventeenth century new laws were passed to distinguish between a legitimate debtor and the criminally-inclined, and the image of a debtor began to change in society. After the massive depression following the Seven Year War in 1760, well-regarded citizens of the emerging middle class found themselves unable to repay loans and bankruptcy began to be seen as a sad, but ethical, necessity.

Meanwhile, across the pond, in America, early colonial laws saw debtors being punished by branding a 'T' for thief, burned plumb into their thumbs! And public floggings too!

Oh dang! I'm outta room again just when it was gettin' good! This here's turning out to be one of them serial articles! Well, guess you'll just have to stay tuned to see how it all works out! Yee haw!

Until we meet again...



Get your **BANKRUPTCY BUGLE** while the news is still sizzling! Want to be the first in town to “*READ ALL*

ABOUT IT”? If you want to be one of those “In-The-Know” Bugle Fans, you can sign up to receive your Bugle via e-mail right from the court! Just drop us a line at the address below and give us your current e-mail address and we’ll do the rest! Write us at:

HelpDesk@nvb.uscourts.gov.

Fine Print: This offer is good until the Court comes up with a better idea. Subject to change with or without notice. Subscriber responsible for e-mail address updates.

JUST ASK JERRY!



Q: Jerry, usually when I open a new petition I don’t docket the credit counseling certificate until the next morning, and I *still* get a Notice of Incomplete and/or Deficient Filing. I don’t know why I’m being penalized when it’s done the very next day. When I get these notices, I invariably get a panicked phone call from our clients, thinking we haven’t done our job properly. How can we avoid this situation?

A: Unfortunately, there is no way we can stop the Notice of Incomplete Filing from generating once the petition has been checked by quality control in our office. This usually takes place early on the very next business day. The only way to avoid this problem is to docket that certificate as soon as you open the case. Please refer to page one of this Bugle for a helpful guideline on how to open your petition properly. Following our step-by-step guide will ensure that you don’t get the dreaded notices! It makes everyone’s job a lot easier when you take each step in the order we’ve listed.



FILING FEE REFUNDS

Please remember that if you have a signed order granting a filing fee refund, you must contact the **FINANCIAL DEPARTMENT** at the following e-mail address:

Financial@nvb.uscourts.gov

JUDGE / TRUSTEE ASSIGNMENTS

Part of the case opening process is the Judge/Trustee Assignment. ***THIS MUST BE DONE IMMEDIATELY- AS SOON AS YOU OPEN THE CASE!!*** It helps us track our panel trustees so that we don’t run short, especially on evenings and weekends. This will also ensure prompt assignment of a judge and a trustee to your case and will immediately generate a 341 notice so that you may plan your court schedule accordingly.

STATS ‘N FACTS

Here’s a breakdown of the bankruptcies filed in the District of Nevada from 2007 to 2008.

1/1/07 - 8/1/07	Ch 7	3,657
	Ch 13	2,085
	Ch 11	47
Total		5,789
1/1/08 - 8/1/08	Ch 7	6,775
	Ch 13	3,137
	Ch 11	107
Total		10,019