

# BANKRUPTCY BUGLE



## FEE INCREASE

The following fee changes will go into effect on  
November 21, 2012.

Chapter 11 filing fee:	\$1213.00
Chapter 9 filing fee:	\$1213.00
Chapter 15 filing fee:	\$1213.00
Motion to Reopen Chapter 11:	\$1167.00
Motion to divide a joint Chapter 11:	\$1213.00
Conversion from Chapter 7 to Chapter 11:	\$ 922.00
Conversion from Chapter 13 to Chapter 11:	\$ 932.00

### Inside this issue:

<b>Fee Increase</b>	<b>1</b>
<b>Court Closures</b>	<b>1</b>
<b>Appeals</b>	<b>1</b>
<b>Local Rules Update</b>	<b>2</b>
<b>FRBP 9003 Ex Parte Contact</b>	<b>2</b>
<b>CM/ECF Generated Headers</b>	<b>2</b>
<b>Court Training Videos</b>	<b>3</b>
<b>Court Contact Numbers</b>	<b>3</b>

## COURT CLOSURES

The Bankruptcy Court in Las Vegas and Reno will be closed on:

- **November 12, 2012** in observance of Veteran's Day
- **November 22, 2012** and
- **November 23, 2012** in observance of Thanksgiving.

## APPEALS

Filing Appeals can be a little daunting if it's not something your office does on a routine basis. The Bankruptcy Court has appeals information on our website at [www.nvb.uscourts.gov](http://www.nvb.uscourts.gov).

Use the search box (see examples below) to find Appeal-related FAQs (Frequently Asked Questions), Local Rules, and other guidelines that may be helpful.





## **LOCAL RULES UPDATE**

The Revised Local Rules will be posted for public review and comment on the Court's website in November. January 2013 is the projected effective date. Watch for the Court's BUGLE BLAST coming shortly with a link to the website location for public review and comment!

## **FEDERAL RULES OF BANKRUPTCY PROCEDURE RULE 9003**

### **PROHIBITION OF EX PARTE CONTACTS**

Except as otherwise permitted by applicable law, any examiner, any party in interest, and any attorney, accountant or employee of a party in interest shall refrain from ex parte meetings and communications with the court concerning matters affecting a particular case or proceeding.

**Contact with courtroom deputies should be for procedural matters only.** Do NOT contact courtroom personnel to discuss a judge's ruling on an order, or any other matter other than procedural. If you have questions, or are in doubt about whom to contact, call the Help Desk for further assistance at **866-232-1266**.

**REMINDER**

## **CM/ECF GENERATED HEADERS**

Some e-filers are experiencing occasional issues with PDF headers failing to display on their ECF documents. The court recommends all users print to PDF prior to uploading their documents to ECF. From your application, choose print and in the printer destination, choose Adobe PDF (or a similar print driver capable of creating a new PDF). This will create a new PDF document that will allow the headers to appear. This step should be performed regardless of whether the document is a word processing document, existing PDF, or a scanned image.

With Warmest Regards

On behalf of the Bankruptcy Judges and all the Staff at the Bankruptcy Court,  
I would like to extend our best wishes for this holiday season to one and all.

May good health and good wishes abound.

- Mary Schott, Clerk



## **COURT TRAINING VIDEOS**

There are a number of e-filing tutorials available on the court's website that provide additional training to e-filers specific to the Bankruptcy Court, District of Nevada.

The following training videos are available:

- Voluntary Petition (open a new bankruptcy case).
- Uploading a Creditor Matrix.
- Judge/Trustee Assignment (assigns Judge, Trustee and 341 meeting dates to a new petition).
- Proof of Claim (steps for filing a proof of claim).
- Trustee Report of No Distribution (discusses requirements for the No Distribution Report (NDR) and steps for docketing).

Please click on the following link to access the videos:

<http://www.nvb.uscourts.gov/electronic-case-filing/resources-documentation/>

### **CHAT**

The Nevada Bankruptcy Court has implemented a CHAT service for the public. The CHAT Help Desk answers questions online Monday—Friday during regular court hours. In addition, phone calls to the Help Desk at 866-232-1266 will still be answered.

Access to CHAT can be found at the court website's home page:

[www.nvb.uscourts.gov](http://www.nvb.uscourts.gov)

### **BANKRUPTCY COURTHOUSE HOURS**

C. Clifton Young Federal Building and U.S. Courthouse Hours are:

**7:30 A.M. to 5:00 P.M.**

Foley Federal Building and U.S. Courthouse Hours are:

**7:30 A.M. to 5:00 P.M.**

Bankruptcy Court Intake Hours are:

**9:00 A.M. to 4:00 P.M.**

Excluding Weekends and Federal Holidays.

### **BANKRUPTCY COURT CONTACT NUMBERS**

LAS VEGAS CLERK'S OFFICE: (702) 527-7000

RENO CLERK'S OFFICE: (775) 326-2100

CM/ECF HELP DESK: (866) 232-1266

Frequently called numbers, e-mail addresses, and live on-line chat is available on the court's website under Court Information:

<http://www.nvb.uscourts.gov/about-the-court/contact-information/>