

# BANKRUPTCY BUGLE



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## CM/ECF RSS FEED

E-Filing attorneys and members of the public can sign up to receive an RSS (Really Simple Syndication) feed of docket entries made in CM/ ECF. Categories reported in the feed include: answers, appeals, orders, miscellaneous entries and trustee entries.

To utilize this feature, go to <https://ecf.nvb.uscourts.gov> and click on the **Court Information** link located in the bottom left corner of the page. When the Court Information page displays, locate the RSS Feed option and subsequently choose: **Entries made in the last 12 hours - Public Users.**

A browser may be used to view the feed. Software for displaying RSS Feeds (such as FeedReader) may also be utilized.

## APPEALS

A Notice of Appeal may be filed after an Order or Judgment has been entered in a case. In a Notice of Appeal, the party filing the appeal, the appellant, wishes to reverse the Order or Judgment granted in favor of the other party, the appellee. When an Appeal is filed in the District of Nevada, the matter is referred to the Bankruptcy Appellate Panel (BAP).

The filing fee for a Notice of Appeal is \$298.00. If a party wants the appeal to be heard in the United States District Court, a statement of election must be made by a separate writing. Rules 8001 through 8017 of the Federal Rules of Bankruptcy Procedure provide the procedural rules for appeals.

Under 28 U.S.C. § 158, the circuit court may accept a direct appeal if the appropriate court or party certifies that direct appeal is necessary to resolve a matter of first impression, conflicting decisions, or public importance.

For more information, use the search box located at the top of the court's webpage to find Appeal related FAQs (Frequently Asked Questions), Local Rules and other guidelines that may be helpful.



**IMPORTANT**

**CLARIFICATION REGARDING “CHAPTER 13 PLAN CONFIRMATIONS” ARTICLE IN THE APRIL BUGLE**

All chapter 13 plans must have a corresponding Certificate of Service. Local Rule 3015 requires the debtor to serve a copy of the plan to the chapter 13 trustee, all creditors and other parties in interest who do not receive copies by electronic filing.

If the plan is filed **after** the petition, then a Notice of Hearing for the confirmation hearing must be filed, along with the Certificate of Service in order to reflect the correct Plan on the court’s calendar.

**CHAT**

The Nevada Bankruptcy Court has implemented a CHAT service for the public.

The CHAT Help Desk answers questions online Monday—Friday during regular court hours. In addition, phone calls to the Help Desk at 866-232-1266 will still be answered.

Access to CHAT can be found at the court website’s home page:

[www.nvb.uscourts.gov](http://www.nvb.uscourts.gov)

**BANKRUPTCY COURTHOUSE HOURS**

C. Clifton Young Federal Building and U.S. Courthouse Hours and  
Foley Federal Building and U.S. Courthouse Hours are:

**7:30 A.M. to 5:00 P.M.**

Bankruptcy Court Intake Hours are:

**9:00 A.M. to 4:00 P.M.**

Excluding Weekends and Federal Holidays.

**NOTICE OF REMOVAL**

A Notice of Removal is treated as a NEW Adversary in CM/ECF, and must be opened as such. It is NOT to be docketed under “Notice” and enhanced to say “Removal”.

To open a new Adversary, under Adversary > Open an Adversary Proceeding > select “n” from the complaint drop down box and continue opening the new Removal.

**HOLIDAY OFFICE CLOSURE**



The Bankruptcy Court in Las Vegas and Reno will be closed on:  
**Monday, May 26, 2014** in observance of Memorial Day. Regular business hours will resume on Tuesday, May 27th. Please check the court’s website for closure updates at [www.nvb.uscourts.gov](http://www.nvb.uscourts.gov).

**NEW  
E-FILERS**


**VOLUNTARY  
PETITION**

*Official Form B1, known as a “Voluntary Petition” must be filed by a debtor to begin a bankruptcy case.*



**STEPS TO MANUALLY  
OPEN A VOLUNTARY  
PETITION**

(Note: Steps 2-6 should be done immediately after opening.)

- 1 Upload **VOLUNTARY PETITION**
- 2 Upload **MATRIX**
- 3 Docket **JUDGE/TRUSTEE ASSIGNMENT** 
- 4 Docket **STATEMENT OF SOCIAL SECURITY**
- 5 Docket **DECLARATION OF ELECTRONIC FILING**
- 6 Docket **MEANS TEST (Individuals Only)**
- 7 Docket **CERTIFICATE OF CREDIT COUNSELING (Individuals Only)**
- 8 Docket **CHAPTER 13 Plan (if Applicable)**

**ALL** Chapter 13 and 11 cases are opened as **ASSET** cases.

**PLEASE NOTE**

**JUDGE/TRUSTEE  
ASSIGNMENT**

THIS IS A VERY IMPORTANT STEP in opening a new petition.

It is a crucial part of case opening, and will ensure that you receive your 341 notice immediately.

**NEW!**

**NEW FEES**

New Fees and Forms go into effect June 1, 2014. See the court’s website for details:

[www.nvb.uscourts.gov](http://www.nvb.uscourts.gov)

**BANKRUPTCY COURT CONTACT NUMBERS**

- LAS VEGAS CLERK’S OFFICE: (702) 527-7000
- RENO CLERK’S OFFICE: (775) 326-2100
- CM/ECF HELP DESK: (866) 232-1266

Frequently called numbers, e-mail addresses, and live on-line chat is available on the court’s website under Court Information:

<http://www.nvb.uscourts.gov/about-the-court/contact-information/>