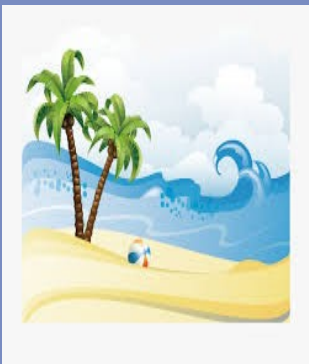


# BANKRUPTCY BUGLE



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## NEW EVENT FOR CERTIFIED COPIES

Electronic Filers and Limited Users can now use the event: “Request for Electronically Certified Copy”, to obtain certified copies of court documents.

1. Select Bankruptcy or Adversary Menu
2. Select Miscellaneous for a Bankruptcy case, Adversary Misc for an Adversary case
3. Enter the case number using the correct format and ensure case name and number match the case for the certification request
4. Select the docket event **Request for Electronically Certified Copy- Do not use this event unless you intend to pay the fee**
5. Select No at “Is the Certificate of Service attached?” then click Next
6. Select the party you are representing
7. Use this Event to Request an ELECTONICALLY CERTIFIED COPY of ONE Document and to Pay the Certified Fee by Credit Card then click Next. **This event should NOT be used if you need to request a certified copy of the case docket**
8. Please refer to the document for which you are requesting a certified copy then click Next. **Only one request should be made per docket entry**
9. Select the category to which your event relates then click Next
10. Select the appropriate related document **[SELECT ONLY ONE]** then click Next
11. The certified document will be emailed to your email address on record in the ECF system. A fee of \$11.00 will be assessed for the certified electronic copy requested. **You MUST PAY THE FEE WITHIN 24 HOURS or the certification and email will NOT be generated.** Note: If the certification is needed immediately, please contact the ECF helpdesk at (866) 232-1266.
12. Click Next
13. Verify final docket text before submitting onto the case docket then click Next
14. Pay applicable certification fees
15. Print the Notice of Electronic filing. This is the verification that the document has been electronically requested for certification.
16. A certified copy of the document will be attached to an email automatically sent to your registered email from CM/ECF within 24 hours of a **PAID** Request for Electronically Certified Copy. **Retrieve the email** from your email inbox.
17. **NOTE: You MUST PAY THE FEE WITHIN 24 HOURS or the certification and email will NOT be generated.** 24 hours after payment, if the email is not in your email Inbox, check Junk and Spam folders.

## **NEW CHAPTER 11 PERIODIC REPORTS**

On December 21, 2020, the U.S. Trustee Program (USTP) promulgated a final rule, "Procedures for Completing Uniform Periodic Reports in Non-Small Business Cases Filed Under Chapter 11 of Title 11" (hereinafter referred to as the "Final Rule"). The Final Rule, which is authorized by 28 U.S.C. § 589b, requires that chapter 11 debtors in possession and trustees — other than small business debtors — file monthly operating reports (MORs) and post-confirmation reports (PCRs) using streamlined, data-embedded, uniform forms in every case in every judicial district where the USTP operates.

The Final Rule will become effective for all reports filed on or after June 21, 2021. Before the effective date, the USTP encourages bankruptcy professionals to engage with their local USTP offices to learn more about the Final Rule and forms and to be ready to file data embedded MORs and PCRs after June 21, 2021. Local USTP offices will make training available for bankruptcy professionals about completing, filing, and serving the new uniform MOR and PCR forms.

The uniform forms, and instructions for their use and filing, which may be periodically updated prior to the effective date, are available on the USTP's website:

<https://www.justice.gov/ust/chapter-11-operating-reports>.

In addition to familiarizing themselves with the forms, practitioners should understand potential changes to applicable filing and service requirements. Unless otherwise provided by local rule, each report must be filed with the bankruptcy court no later than the 21st day of the month immediately following the covered reporting period. Debtors in possession (DIP) should confer with local USTP representatives early in the case, whether at the initial debtor interview or some other initial meeting, to discuss the DIP's reporting capabilities and the supplemental documentation that the DIP may be required to file in conjunction with the reports.



### **OFFICE CLOSURE—JULY 5**

The U.S. Bankruptcy Court, District of Nevada offices will be closed on Monday, July 5, 2021 in observance of Independence Day. Regular business hours will resume on Tuesday, July 6.



### **CHAT**

The Nevada Bankruptcy Court has implemented a CHAT service for the public.

The CHAT Help Desk answers questions online Monday—Friday during regular court hours. In addition, phone calls to the Help Desk at 866-232-1266 will still be answered.

Access to CHAT can be found at the court website's home page:

[www.nvb.uscourts.gov](http://www.nvb.uscourts.gov)

### **COURTHOUSE HOURS**

C. Clifton Young Federal Building and U.S. Courthouse Hours and Foley Federal Building and U.S. Courthouse Hours are:

**7:30 A.M. to 5:00 P.M.**

Bankruptcy Court Intake Hours are:

**9:00 A.M. to 4:00 P.M.**

Excluding Weekends and Federal Holidays.