

BANKRUPTCY BUGLE



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ELECTRONIC BANKRUPTCY NOTICING THROUGH NATIONAL CREDITOR REGISTRATION SERVICE

The [National Creditor Registration Service \(NCRS\)](https://bankruptcynotices.uscourts.gov/) is a free service offered by the U.S. Bankruptcy Courts. It allows creditors to designate a preferred U.S. mail address, email address, or fax number to receive bankruptcy notices.

The NCRS website primarily serves creditors who want to submit a preferred address or Electronic Bankruptcy Notice (EBN) agreement for receiving notices.

To register to receive all bankruptcy notices at a single address, go to: <https://bankruptcynotices.uscourts.gov/>.

To determine if a creditor has a preferred address on a case that has already been filed:

1. Log in to the Court's CM/ECF website. Access to this system requires a login name, password and the case number associated with the creditor. General creditor preferred address inquiries that are not specific to a case may not be checked.
2. Go to the Case Management / Electronic Case Filing (CM/ECF) website: <https://ecf.nvb.uscourts.gov/>.
3. Once logged in to CM/ECF, choose the **Utilities** option from the blue menu bar to locate preferred addresses.
4. Next, click on **Mailings** and subsequently click on **Mailing Matrix by Case**.
5. Enter the case number and, with the "**Select All Participants for Case**" box checked, click **Next**. The system will display the mailing matrix. A preferred address appears with a **(p)** next to the creditor's name.



PACER AND CM/ECF MULTI-FACTOR AUTHENTICATION (MFA) BEGINNING MID-MAY 2025

Starting in mid-May, the Administrative Office of the U.S. Courts (AO) will implement Multi-Factor Authentication (MFA) to enhance system security for Case Management/Electronic Case Files (CM/ECF) and Public Access to Court Electronic Records (PACER). MFA provides an added layer of security to accounts by helping protect against cyberattacks that steal passwords, significantly reducing the risk of unauthorized access.

From mid-May through the end of 2025, users with any type of CM/ECF-level access who do not voluntarily enroll will be randomly selected to do so by the AO. These randomly selected CM/ECF users will be notified of the MFA requirement during login. By the end of 2025, everyone with CM/ECF level access will be required to use MFA when logging in. Users with PACER only access accounts will not be required to have MFA enabled but will have the option to enroll. All other accounts that can file in ECF will be required to enroll.

Please see the announcement on the PACER website which details the impending changes:
<https://pacer.uscourts.gov/announcements/2025/04/04/multifactor-authentication-coming-soon>.

SCHEDULES AND STATEMENTS FILED AFTER INITIAL CASE OPENING

A reminder that if you include schedules and statements in a single PDF after the initial case opening in CM/ECF, make sure to select all the different events that are included in that PDF. Do not select only "Schedules" from the event menu and/or fail to include the PDF in its entirety. To docket multiple events, first select the initial event, then hold down the CTRL key and click each additional event so all are highlighted at the same time. Before submitting for docketing, verify that each attached document is reflected correctly in the box to the right.

If you have any questions on docketing, please call the ECF Help Desk at (866) 232-1266.

CM/ECF AVAILABILITY – MAY 17

The Case Management/Electronic Case Filing System (CM/ECF) for the United States Bankruptcy Court, District of Nevada will be unavailable due to scheduled maintenance on Saturday, May 17th at 3:00 a.m. until approximately 8:00 a.m. Please have your last transaction submitted no later than 2:55 a.m. on Saturday, May 17th.

If you have any questions regarding this announcement, please call the ECF Help Desk at (866) 232-1266. For a full list of all CM/ECF outages, please see the [System Maintenance Logs](#) page.

COURTHOUSE HOURS

C. Clifton Young Federal Building and U.S. Courthouse Hours and Foley Federal Building and U.S. Courthouse Hours are:

7:30 A.M. to 5:00 P.M.

Bankruptcy Court Intake Hours are:

9:00 A.M. to 4:00 P.M.

Excluding Weekends and Federal Holidays.

BANKRUPTCY COURT CONTACT NUMBERS

LAS VEGAS CLERK'S OFFICE:

(702) 527-7000

RENO CLERK'S OFFICE:

(775) 326-2100

Frequently called numbers and e-mail addresses are on the court's website under Court Information:
<https://www.nvb.uscourts.gov/about-the-court/contact-information/>