



OCTOBER 2025

BANKRUPTCY BUGLE

United States Bankruptcy Court
District of Nevada
www.nvb.uscourts.gov

Inside This Issue

<i>Update On Bankruptcy Noticing Center Delivery to Canada</i>	<i>1</i>
<i>Court Closed on Fridays During Government Shutdown</i>	<i>1</i>
<i>Proper PDF Document Preparation</i>	<i>2</i>
<i>2004 Examinations</i>	<i>2</i>
<i>Courthouse Hours</i>	<i>2</i>
<i>Contact Numbers</i>	<i>2</i>



UPDATE ON BANKRUPTCY NOTICING CENTER DELIVERY TO CANADA

On September 26, 2025, Canada Post announced a shutdown due to national labor actions between Canada Post and the Canadian Union of Postal Workers. As a result, the BNC did not mail notices between October 2, 2025, and October 16, 2025, to recipient addresses that included the country name "Canada." These notices were bypassed. The Certificate of Notice lists bypassed recipients in the bypass section, and the courts' bypass report also includes them.

As of October 10, 2025, the prior general strike has been updated to a rotating strike. On October 17, 2025, the BNC resumed mailing to Canada, but significant delays are expected. The Bankruptcy Noticing Program will provide additional updates as new information becomes available.

For additional information or questions, contact the [Bankruptcy Noticing Program](#).



COURT CLOSED ON FRIDAYS DURING GOVERNMENT SHUTDOWN

Effective Friday, October 24, 2025, and continuing until the conclusion of the federal government shutdown, the United States Bankruptcy Court for the District of Nevada will be closed on Fridays. Please monitor the court's website for updates regarding the status of court operations.

Electronic filing through the Case Management/Electronic Case Files (CM/ECF) system will remain available for the electronic filing of documents.

The Clerk's Office remains open Monday - Thursday, from 9:00 a.m. to 4:00 p.m.

For the most current and accurate information, please visit: <https://www.nvb.uscourts.gov>.

PROPER PDF DOCUMENT PREPARATION

Users have reported multiple problems accessing docketed PDFs, including issues with printing and errors when opening the files from the docket. These problems usually occur when users fail to properly flatten the document (print to PDF) before uploading it into CM/ECF.

To alleviate the problems with the PDFs, do not use Save or Save As from the File menu when saving the PDF. Instead, you must flatten (print to PDF) the PDF. This will ensure all parts of the PDF have been flattened and will help to avoid problems opening/printing PDFs from the docket. Make sure to flatten the **entire** PDF document (see instructions below) PRIOR to filing it in CM/ECF.

Flatten (Print to PDF) Instructions

1. Ensure your document is complete. Open the document in Adobe Acrobat.
2. Select File from the application menu bar.
3. Select Print.
4. Change your printer to Adobe PDF. Click Print.
5. A Save PDF File As box will appear on your screen. If necessary, change the location the PDF file will be saved to, name your file, then click Save.
6. You may now file the flattened PDF document in CM/ECF.

NOTE: The PDF file size limit is 35 MB. If you attempt to upload a document that exceeds the file size limitation, your filing may be rejected.

If you are using Nuance, it contains a flatten file feature which can be found by selecting the Advanced Processing tab in the ribbon and then selecting Flatten File. In the Flatten dialog box, choose the "Select all" check box to flatten all annotations.

Each PDF must be text-searchable and not scanned as an image. For more information on troubleshooting PDFs, please visit: <https://www.nvb.uscourts.gov/electronic-case-filing/nextgen/pdf-requirements/index.html>.

2004 EXAMINATIONS

A reminder that under [Local Rule 2004](#), an order for examination may reference documents, but the production of documents cannot be obtained through the order itself. Instead, production of documents must be obtained by subpoena.

COURTHOUSE HOURS

C. Clifton Young Federal Building and U.S. Courthouse Hours and Foley Federal Building and U.S. Courthouse Hours are:

7:30 A.M. to 5:00 P.M.

Bankruptcy Court Intake Hours are:

9:00 A.M. to 4:00 P.M.

Excluding Weekends and Federal Holidays.

NOTE: During the government shutdown, the court will be closed on Fridays.

BANKRUPTCY COURT CONTACT NUMBERS

LAS VEGAS CLERK'S OFFICE:

(702) 527-7000

RENO CLERK'S OFFICE:

(775) 326-2100

Frequently called numbers and e-mail addresses are on the court's website under Court Information: <https://www.nvb.uscourts.gov/about-the-court/contact-information/>.