



BANKRUPTCY BUGLE

United States Bankruptcy Court
District of Nevada
www.nvb.uscourts.gov

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MULTIFACTOR AUTHENTICATION TRAINING VIDEOS NOW AVAILABLE FOR PACER

The PACER [website](#) now offers short training videos and accompanying learning aids to help users navigate various aspects of the multifactor authentication (MFA) process. These videos cover the topics listed below:

- **Multifactor Authentication (MFA) – Authentication Applications:** Provides step-by-step instructions on how to add an authentication application when enrolling in MFA.
- **Multifactor Authentication (MFA) – Backup Codes:** Provides step-by-step instructions on how to generate backup codes when enrolling in MFA.
- **Multifactor Authentication (MFA) – Logging In:** Includes videos demonstrating how to log in using an authentication application and backup codes once enrolled in MFA and what to do if you do not have access to your MFA method(s).



CM/ECF, PAY.GOV, AND PACER

CM/ECF, Pay.gov, and PACER are discrete programs that work together to provide access to court documents and related services. Each system serves a distinct purpose. Before contacting the Help Desk, please identify the program with which you need assistance, if possible, so staff can direct your inquiry appropriately.

The federal courts' **Case Management/Electronic Case Files (CM/ECF) system** enables you to file documents and manage case activity.

Pay.gov allows you to make secure electronic payments to federal

PACER (Public Access to Court Electronic Records) is a public records system integrated with CM/ECF, in which you can search for and view case and docket information. PACER also provides access to filed documents for courts nationwide. If you have questions about PACER accounts, billing, or access, rather than contacting the Help Desk, please contact PACER Service Center directly at 800-676-6856.



ELECTRONIC BANKRUPTCY NOTICING THROUGH NATIONAL CREDITOR REGISTRATION SERVICE

The [National Creditor Registration Service \(NCRS\)](#) is a free service offered by the U.S. Bankruptcy Courts. It allows creditors to designate a preferred U.S. mail address, email address, or fax number to receive bankruptcy notices.

The NCRS website primarily serves creditors who want to submit a preferred address or Electronic Bankruptcy Notice (EBN) agreement for receiving notices.

To register to receive all bankruptcy notices at a single address, go to:
<https://bankruptcynotices.uscourts.gov/>.

To determine if a creditor has a preferred address on a case that has already been filed:

1. Log in to the Court's CM/ECF [website](#). Access to this system requires a login name, password and the case number associated with the creditor. General creditor preferred address inquiries that are not specific to a case may not be checked.
2. Once logged in to CM/ECF, choose the **Utilities** option from the blue menu bar to locate preferred addresses.
3. Click on **Miscellaneous**, then **Mailings** and subsequently click on **Mailing Matrix by Case**.
4. Enter the case number, check the "**Select All Participants for Case**" box, and click **Next**. The system will display the mailing matrix. A preferred address appears with a **(p)** next to the creditor's name.

NOTE: If the Mailing Matrix report does not open in Microsoft Edge and instead results in an error, try opening the matrix using Mozilla Firefox.

COURTHOUSE HOURS

C. Clifton Young Federal Building and U.S. Courthouse Hours and Foley Federal Building and U.S. Courthouse Hours are:

7:30 A.M. to 5:00 P.M.

Bankruptcy Court Intake Hours are:

9:00 A.M. to 4:00 P.M.

Excluding Weekends and Federal Holidays.

BANKRUPTCY COURT CONTACT NUMBERS

LAS VEGAS CLERK'S OFFICE:

(702) 527-7000

RENO CLERK'S OFFICE:

(775) 326-2100

Frequently called numbers and e-mail addresses are on the court's website under Court Information: <https://www.nvb.uscourts.gov/about-the-court/contact-information/>