

## UNITED STATES BANKRUPTCY COURT DISTRICT OF NEVADA CM/ECF LIMITED USE REGISTRATION

This form is to be used to register for LIMITED FILING PRIVILEGES for filing proofs of claim, assignments or transfers of claims, personal financial management course certificates and requests for notice to be added to the mailing list.

The following information is required for CM/ECF registration:

### **Contact Information**

Name (First, Middle, Last): \_\_\_\_\_

Agency/Company: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Does your agency e-file in any other U.S. Bankruptcy Courts? \_\_\_\_\_ If so, where:

\_\_\_\_\_

Designated ECF contact person: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

By signing and submitting this registration form, I agree to abide by the following requirements:

1. Signatures on proofs of claim shall be indicated by “/s/” and the typed name of the person signing in the following format: “/s/ Janet Smith” on the signature line. I understand that use of my Limited Use password to file a document in the record of a bankruptcy case will constitute my signature for all purposes authorized and required by law, including, without limitation, the United States Code, Federal Rules of Civil Procedure, Federal Rules of Bankruptcy Procedure, Federal Rules of Criminal Procedure and any applicable non bankruptcy law.
  
2. The login and password for filing via the Internet shall be used exclusively by me and by any of my employees to whom I give authorization. All proofs of claim or other documents filed using my password will contain my signature as set forth above.

3. I agree to abide by all of the requirements set in the Local Rules and Procedures for Electronic Filing Procedures posted at [www.nvb.uscourts.gov](http://www.nvb.uscourts.gov) and any changes or additions that later may be made.
4. Limited filing privileges are narrow in scope. I will only use CM/ECF to electronically file the following: proofs of claims, assignments or transfers of claims, personal financial management course certificates and requests for notice to be added to the mailing list. The court reserves the right to modify these options or add additional options as deemed necessary.
5. I understand that if I am a provider of a post-petition instructional course concerning personal financial management that I am only authorized to file a certificate concerning the debtor's completion of the course. I understand that the certificate must be timely filed in accordance with Fed. R. Bankr. P. 1007(c). I understand that my limited filer privileges may be revoked if I do not file a certificate of a debtor's completion of the course in a timely manner, as failure to do so could result in the closing of the debtor's case without a discharge. I understand that, if my filing privileges are revoked by the court, the court will notify the Executive Office for U.S. Trustees of the revocation.
6. I understand that using my limited filer account to monitor general activity in any case in which I have not filed a document is beyond the scope of my limited filing privileges. The limited filer account is intended for performing the specified transactions in paragraph 4. In order to view and retrieve electronic docket sheets and documents available on CM/ECF, I will use PACER. [Note: A PACER login and password may be obtained from the PACER Service Center. Registration for a PACER account is available online at <http://pacer.psc.uscourts.gov>. For assistance, call 1-800-676-6856.]
6. At any time without advance notice, the court may, *sua sponte*, terminate my account for any reason and require future documents to be filed conventionally or in any other format specified by the court.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

**Please return to:**

ATTN: Resource Coordinator  
United States Bankruptcy Court  
The Clifton Young Federal Building  
300 Booth Street  
Reno, NV 89509